



## **ARTS AND CRAFTS VENDOR INFORMATION**

Thank you for your interest in the Great Miami River Days. The festival committee and its partners invite you to participate in the sixth annual "Great Miami River Days" on Saturday and Sunday, September 8-9, along the banks of the Great Miami River in Hamilton adjacent to the Miami-Hamilton Campus on Neilan Boulevard. Hours of operation are 10 a.m. to 10 p.m. on Saturday and 10 a.m. to 6 p.m. on Sunday.

### **Attendance**

The Great Miami River Days Committee is again teaming with Hamilton Vision 2020 and many other organizations to continue this exciting regional celebration of the Great Miami River. It was estimated that 35,000 people attended last year's event and we expect to surpass that number in 2012.

### **Activities**

"Great Miami River Days" is focused on being a family-friendly event. Each year we feature historical and recreational events including a water sports competition, living history encampments, a fishing derby, collegiate rowing, and more. In addition, conservation and recreation organizations will participate with hands-on displays to help citizens understand the value of the river – both as a natural resource and an economic-development tool.

### **Advertising**

The festival is supported by an aggressive public relations/marketing campaign featuring newspapers, billboards, and radio/television advertising. Fliers, posters and a brochure will be distributed at Ohio's Tourist Information Centers along major Ohio highways to get the word out locally, regionally, statewide, and throughout the Midwest. Visit [www.greatmiamiriverdays.org](http://www.greatmiamiriverdays.org) website where event and sponsor participation will be detailed.

### **To apply:**

- 1) Complete the enclosed application form,
- 2) Attach a check for applicable fees, and
- 3) Include a photo and description of items for sale.

**Make checks payable to: Hamilton Community Foundation, Reference: Great Miami River Days booth fee.**

After reviewing the enclosed information, if you have any questions, don't hesitate to contact John Burch at 513-785-7220.



## ARTS AND CRAFTS VENDOR RULES & REGULATIONS

1. **Complete the application and submit with fee by Friday, July 27, 2012 to be considered.**(Fee deposited only if committee approves.) A photo and description of your merchandise must be included with your application for prior approval. Approval will not be given without a photo and written description.
2. Entry permission will be determined by a selection committee appointed by Great Miami River Days and is based on the criteria set forth in this document. All decisions by the selection committee are final. All photographs become the property of Great Miami River Days and may not be returned.
3. If the submitted description of product does not reasonably represent your product and or/material or you fail to comply with the request of Great Miami River Days to discontinue the sale of any product, then Great Miami River Days may revoke, upon verbal notice, your permission to participate in the event and cause your removal from the premises. In this event an exhibitor understands and agrees that their entry fee will be forfeited.
4. Exhibitor agrees to comply with all laws, orders and regulation of Federal, State, County and Municipal authorities and comply with the direction of any public officer.
5. Vendor setup time is Friday prior to the event as well as the Saturday morning of the event. For consideration of pedestrian safety and to preserve emergency vehicle access, all vehicles must be off the roadway by 9:00 a.m. on Saturday and 9:00 a.m. on Sunday.
6. There will be absolutely no driving in the festival area during festival hours, anyone driving on a closed festival road between the hours of 9:00 a.m. and 10:00 p.m. will be cited by the City of Hamilton Police Department and will be permanently expelled from the festival.
7. Space rented is for displayed merchandise ONLY. Vehicles are to be parked in vendor designated areas only.
8. Early breakdown on any event day is NOT permitted.
9. Vendors must keep the inside and outside of their booth space neat and trash free.
10. Exhibitors are responsible for bringing protective covering for their merchandise in the event of inclement weather. This event will take place rain or shine.
11. Alcohol consumption during festival hours by vendors is prohibited and you will be cited by the City of Hamilton Police Department for open container if you are in violation and will be permanently expelled from the festival.
12. The Great Miami River Days committee is the only business/vendor permitted to sell Great Miami River Days souvenirs representing the festival.
13. Cancellations received before 5:00 p.m. on the Friday two weeks prior to the beginning day of the festival will result in a 75% refund of the entry fee. No refund will be made for cancellations made after that date.
14. **No entries accepted after Friday, July 27, 2012.**
15. For your convenience, ice will be available for \$4.00 per bag.



**Great Miami River Days**  
**September 8-9, 2012**  
**Hamilton, Ohio**

**ARTS AND CRAFTS APPLICATION**  
**Two Day Event**

Company or Vendor Name: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Web Site: \_\_\_\_\_

**Signature:** *I certify that I have read and agree to the Great Miami River Days Vendor Rules/Regulations:*

\_\_\_\_\_

I will be exhibiting \_\_\_\_\_ Arts \_\_\_\_\_ Crafts \_\_\_\_\_ Antiques

Please provide a detailed description of merchandise and price: \_\_\_\_\_

**I UNDERSTAND THAT MODERN, FACTORY MADE MERCHANDISE IS NOT WELCOME.**

**Fee Schedule:**     **\$25** Regular Space:     10 x 10 space  
                           **\$40** Double Space:     10 x 20 space

**Tables and Chairs**

\_\_\_\_\_ **\$2** Per Chair                      \_\_\_\_\_ Number of Chairs Requested

\_\_\_\_\_ **\$7** per Table                      \_\_\_\_\_ Number of Tables Requested

**Forms and fees must be received no later than July 27, 2012.**

**Make check payable to:**                      **Hamilton Community Foundation**  
 Reference: Great Miami River Days Booth Fee

**Return all application with fees to:**  
 City of Hamilton, Department of Electric  
 345 High Street  
 Attn: John Burch  
 Hamilton, OH 45011.

Call (513) 785-7220 for more info.



# City of Hamilton, Ohio

## Special Event Electric & Water Request Form



(Return to James Bokeno, City of Hamilton, 345 High St. Suite 450, Hamilton, OH 45011 or Fax to 513-785-7230)

Event Name: \_\_\_\_\_ Date(s): \_\_\_\_\_

Vendor: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_\_) \_\_\_\_\_ Cell: (\_\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_ Product(s): \_\_\_\_\_

Trailer? Yes \_\_\_ No \_\_\_ If yes, length of space required \_\_\_\_\_ ft. Set up date & time: \_\_\_\_\_

Booth? Yes \_\_\_ No \_\_\_ If yes, booth dimensions \_\_\_\_\_ ft. x \_\_\_\_\_ ft. Set up date & time: \_\_\_\_\_

**Electric Service Requirements**

**Do you have your own electrical panel and cable to be direct-wired? Yes \_\_\_ No \_\_\_**

**If yes, what is your panel's ampere rating? \_\_\_\_\_ A How long is your cable? \_\_\_\_\_ ft.**

**If you require the use of City-owned electrical distribution equipment, please complete the following:**

**Please list all 120 Volt Devices** (Attach additional sheets if needed)

Type of device	Watts or Amps Required	Plug type (please circle one)
	W      A	 Other (NEMA# or sketch)
	W      A	 Other (NEMA# or sketch)
	W      A	 Other (NEMA# or sketch)
	W      A	 Other (NEMA# or sketch)

**Please list all 240 Volt Devices** (Attach additional sheets if needed)

Type of device	Watts or Amps Required	Plug type (please circle one)
	W      A	  Other (NEMA# or sketch)

Do you require water? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, do you require water: Nearby \_\_\_\_\_ or Continuous Hook-Up \_\_\_\_\_?

**NOTE: If you require a continuous hook-up you must supply your own hose.**